

DOCTORAL AGREEMENT

Doctoral candidate:

Name, Matriculation Number

First supervisor:

Second supervisor:

External expert and function:

Title of research project:

Field/discipline of PhD studies:

Type of doctorate: (Individual or doctoral program xy)

Funding: (SNF, EU, etc.)

Date of beginning of thesis:

Envisaged submission date of the thesis:

Total number of credit points to be obtained: _____ ECTS

Appendices: Individual study plan, overview of supervisory meetings, copy of the employment contract (if available), copy of the cooperation contract for a "Cotutelle de thèse" (if applicable)

This Doctoral Agreement may be dissolved upon mutual consent at any time up until the doctoral candidate's formal application for his or her doctoral examination.

It can also be dissolved if a doctoral candidate does not fulfill the scientific requirements *before* the end of the first year or if there is clear evidence that he or she will not be able to complete the PhD project successfully. Project-related, third-party-funded contracts can be dissolved or simply not renewed in the same process within the first year of employment.

The dissolution of the Doctoral Agreement will be enacted by the Dean of Research in consultation with the PhD Board ("Promotionsausschuss") upon request of the candidate's Doctoral Committee.

Date, Signature of First Supervisor

Date, Signature of Doctoral Candidate

Admission to the Doctoral Exams

Upon the successful fulfillment of all necessary requirements, in accordance with § NN of the PhD Regulations of the Faculty of XY,

Mr / Ms _____ is hereby formally admitted to his or her doctoral exams.

Place, Date

Signature of the Dean of Research

Overview: Supervisory Meetings

Name: _____

Matriculation Number: _____

	Type of meeting (e.g., first meeting, update meeting, etc.)	Date	Candidate's signature	Supervisor's signature
1				
2				
3				
4				
5				
6				
7				
8				

Meeting Sheet No.**Date:**

*The **Meeting Sheet** is adapted to each status review meeting. It serves supervisors and PhD candidate alike as a working tool and memorandum. It documents the dissertation supervision and qualification processes in terms of the agreed research objectives and submission deadlines, performance reviews, and the awarding of ECTS points required for successful completion.*

Status Review Meeting (including agreed objectives and deadlines)_____
First supervisor's signature_____
Candidate's signature

